

Position Title: Instructional Coach

Reports To: Program Director

Work Hours: 8:30 am – 3:30 pm, Monday through Friday. 35 hours per week.

Pay Rate: \$15 per hour

Work Description: Must perform direct supervision service for youth ages 5-13 years of age. Must have fundamental knowledge of Kindergarten through eighth grade math, language arts, and science. Must have skill to model and demonstrate academic learning. For example, showing a youth how to solve a math problem correctly or how to correct spelling errors or how to investigate a science related problem. Must caringly provide focused supervision to youth with regard for the safety and well-being of everyone. Must adhere to the vision, mission, goals, and objectives of the program.

Pre-Interview Requirements: Submit cover letter and resume to bsadirector@bspc.org

Pre-Hiring Requirements: Complete a staff information form. Complete and clear both BCI and FBI background checks. Complete a stam. Complete and clear both BCI and FBI background checks.

Hiring Requirements: Complete all required employment paperwork.

Post-Hire Requirements: Complete 1-Hour Child Abuse Training. Complete 1-hour COVID-19 Safety Training. Complete 1-hour Communicable Disease Overview Training.

Anticipated Hire Date: ASAP

How to Apply: send cover letter and resume to bsadirector@bspc.org. Type “Instructional Coach” in the subject line.